



Jumuiya Women Fund

Embracing Lives! Improving Equality!

Suppliers Expression of Interest Form.

Welcome to Jumuiya Women Fund Supplier data base! All suppliers of goods and services to JWF must register on this database for their services to be considered. An open call will go out each year starting in 2024. **The window for the current call is Wednesday 14 June to Wednesday 28 June 2024.** JWF will evaluate bids based on:

- Competence for the job
- Experience
- Track record and references
- Price

Where the goods or services required are recurrent, JWF will enter into Service Level Agreement with successful bidders. JWF will pay for services upon successful delivery of the agreed goods or services against a job card for that particular task, at the agreed, market tested rate. Where the goods or services required are once off, JWF will enter into specific contracts for the supply of these goods and services at the agreed rates. JWF shall maintain a list of prospective suppliers and utilize those most suited to the services required at the most cost effective rate. SLA's are valid for one year and must be tested against the market through the annual call for suppliers before such contracts are renewed. Suppliers who have not registered on this database cannot be considered for the supply of any goods or services.

You will be asked at the outset fill out a form. The form is in four parts:

1. Administrative information
2. Track record and references
3. Prices against the goods and services that you supply.
4. Feedback

Below is a summary of the types of goods and services required? **Please note that you will be asked to provide your rate per unit. All rates must be expressed in Kshs. JWF takes no responsibility for rates expressed in other currencies that are evaluated against those correctly quoted in our Kshs of operation which is in Kshs.** All quotes must be exclusive of any travel or logistic costs which would either be paid directly or reimbursed as per JWF financial policies, depending on the final contract agreed.

SERVICES

Strategy and planning
Financial Audit Services
Research
Training
Monitoring and Evaluation consultancy services.
Audio Visual productions and Photography
Legal services
Information and Communication Technology support
Website and social media
Security Services
Translation and interpretation services
Conferencing and shuttle facilities
Property Management and Maintenance
Civil and Structural engineering services.
Architectural engineering services.
Real estate agency services.

GOODS

Stationary
Printing.

Interested companies/enterprises can download the Expression of Interest Forms from JWFs website <http://www.jumuiyawomenfund.org> Complete forms with requested attachments to be sent to procurement@jumuiyawomenfund.org by 28 June 2024 5.00 PM EAT.
For clarifications please sent your queries to procurement@jumuiyawomenfund.org

Thank you for your interest!