

Suppliers Expression of Interest Form

SECTION A – General

1) Date*

Administrative Information - Company

2) Company name*

3) Registration number*

4) Please attach your company Registration Certificate*

5) Company Date of Registration *

6) County of operation*

7) Attach tax compliance certificate (6 months) *

8) Company Website URL*

9) Number of employees*

10) Number of female employees*

11) Name of Head of company*

12) Sex of Head of company*

- Female
- Male
- Other

13) Company profile*

Company Contact Details

14) Name*

15) Surname*

16) Designation*

17) Landline #*

18) Mobile #*

19) Email 1*

20) Email 2*

21) Address line one (street address) *

22) Address line two (apartment, unit, building, etc)

23) City*

24) County*

SECTION B - TRACK RECORD

25) Name of client 1*

26) Type of service offered to the client 1*

27) Feedback from client 1*

28) Name of client 2*

29) Type of service offered to the client 2*

30) Feedback from client 2*

31) Name of client 3*

32) Type of service offered to the client 3*

33) Feedback from client 3*

34) Reference 1*

Name: _____
Organisation: _____
Designation: _____
Email Address: _____
Contact number: _____

35) Reference 2*

Name: _____
Organisation: _____
Designation: _____
Email Address: _____
Contact number: _____

36) Reference 3*

Name: _____
Organisation: _____
Designation: _____
Email Address: _____
Contact number: _____

NATURE OF BUSINESS

37) What do you supply? *

- Services
- Physical products - goods

38) Tick ALL the specific goods and services you supply. *

- Strategy and planning
- Financial Audit Services
- Research
- Training
- Monitoring and Evaluation consultancy services.
- Audio Visual productions and Photography
- Legal services
- Information and Communication Technology support
- Website and social media
- Security Services
- Translation and interpretation services
- Event planning, Conferencing and shuttle facilities
- Property Management and Maintenance
- Civil and Structural engineering services.
- Architectural engineering services.
- Real estate agency services.

[] Stationary

[] Printing.

39) Please Attach latest audited financial report. *

40) Security services you provide*

For your area/s of competence, quote your rate in the unit provided and in Kshs inclusive of VAT. This is essential to ensure a fair comparison with other bidders. JWF takes no responsibility for errors in quoting. You may add any notes in the box provided below. Your quotation and notes are final and cannot be amended once submitted.

Rapid response alarm services – flat rate (KSHS Per month billing):

Electric Gate motors installation and repairs (KSHS Per Item):

Intercom systems installation and maintenance (KSHS Per Item):

Electric security fence repairs and maintenance (KSHS Per Item):

CCTV surveillance systems maintenance and repairs (KSHS Per Hour):

41) Rapid response alarm services – additional costs specify Unit of Measurement

	Description	Unit of measurement	Unit Price (KSHS)
1			
2			

42) Security services notes

43) Conferencing Facilities and event Planning Services you provide*

Event Planning Services:

Conferencing/Venue fee (KSHS Per day):

Morning teas including snacks (KSHS Per Person Per day):

Lunch including (KSHS Per Person Per day) beverages:

Afternoon teas and snacks (KSHS Per Person Per day):

Overnight accommodation and breakfast (KSHS Per Person Per day):

Buffet dinner including beverages (KSHS Per Person Per day):

44) FEEDBACK - Please share any feedback you might have on this form and the call generally.

Thank You!